




## CAR DELIVERY CHECKLIST

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| Documents  | Checked  |
|--|---|
| Invoice of Car - Check Model, Sub Model Details                                  |   |
| Payment Receipts - All Payments done for Accessories, RTO etc                    |   |
| Insurance Copy (Matching Model, Sub Model, Engine, Chasis no. as in Invoice)     |   |
| Plan Details Mentioned on Insurance (Comprehensive, Zero Dep or Platinum Policy) |   |
| Original Set of 2 Keys of Car + Original Set of 2 Keys of Gear Lock              |   |
| FastTag Papers   |   |
| Warranty Papers (Car, CNG Kit if installed, Parking Sensor if installed etc)     |   |
| Temporary Registration Copy (Should have same Engine, Chasis no. as in Invoice)  |   |
| Road Side Assistance Copy, Numbers   |   |
| Owner Manual & Service Booklet   |   |

### Car Inspection

|  |  |
|--|--|
| Check Accessories (Matting, Mud Flaps, Accessories or as purchases or committed) |  |
| Odometer Reading Less than 70 Kms  |  |
| Inspected Exterior & Interior of Car - Scratch Free, Neat & Clean                |  |
| Check Lights, Horn, Starting Car, Indicators, Music System, AC etc               |  |
| Asked Sales Consultant to Give Demo  |  |
| Take Photos of Car   |  |

|   |
|---|
| Payment Calculation   |
| Net Agreed Price of the Vehicle as per Sales Contract (A)                 |
| Ask Dealer Loan Disbursement Amount Received (Not the Loan Amount) (B) ** |
| Initial Payment Made as Booking and Other Payments (C)                    |
| Balance Payment Required to be made to Dealer (A-B-C)                     |

\*\* There can be instance where dealer collects PF from customer, but takes Waiver from Bank  
If Loan is not disbursed - Take a receipt or confirmation on Dealer letterhead for collecting PF Amt

Congratulations on your New Car !!

Happy Motoring